

# MEA VOTA FOUNDATION



## **BYLAWS**

(Adopted - August 2025)

These Bylaws are part of the official Governance Set 2025, which also includes the Board Policy Handbook, Governance Index, Board Forms & Templates, and Board Minutes

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**PREAMBLE**  
**ETHICAL COMPASS & FOUNDATIONAL STABILITY**

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Mea Vota Foundation exists to ensure that no family faces the future alone. Rooted in lived experience, the Foundation unites safeguarding, inclusion, and lifelong stability for children and adults with intensive-care needs.

Ethical Compass – five dimensions of safety:

1. Legal Integrity
2. Governance Accountability
3. Operational Control
4. Psychological Safety
5. Systemic Transparency

These Bylaws serve as the governing law of the Foundation and the blueprint for enduring trust.

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## **ARTICLE I**

### **NAME, NATURE & PURPOSE**

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#### **1.1 Name**

The legal name of this organization is Mea Vota Foundation.

#### **1.2 Nonprofit Nature**

Organized exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, and operated as a charitable and educational nonprofit foundation under applicable U.S. law.

No earnings shall inure to any private individual. No substantial part of its activities shall consist of political campaigning or lobbying.

#### **1.3 Purpose and Mission**

To support children and adults with lifelong intensive-care needs and their families by developing inclusive housing, crisis-prevention systems, guardianship and legal-planning tools, training and employment opportunities, and safe re-entry pathways for rehabilitated individuals.

All programs emphasize family unity, dignity, and self-determination.

#### **1.4 Vision**

Families remain together wherever safely possible; when separation is necessary, continuity of care and belonging remain guaranteed.

#### **1.5 Core Values**

Safeguarding • Inclusion • Transparency • Family Unity •  
Accountability • Foundational Stability

#### **1.6 Jurisdiction**

These Bylaws are governed by the laws of the State of Kansas. The Foundation may operate in other U.S. states through proper qualification; all references to foreign frameworks are educational only.

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**ARTICLE II**  
**OFFICES & REGISTERED AGENT**

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**2.1 Principal Office**

Located in Kansas or such other place as the Board designates.

**2.2 Registered Agent**

Registered Agents Inc., 4601 E. Douglas Ave., Ste 150, Wichita KS 67218, serves as initial registered agent unless changed by resolution.

**2.3 Other Offices**

Additional offices may be established in Oklahoma or elsewhere as determined by the Board or Executive Director.

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## **ARTICLE III**

### **NON-DISCRIMINATION & EQUAL ACCESS**

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#### **3.1 Policy**

The Foundation shall not discriminate on the basis of disability, race, color, sex, gender identity, religion, national origin, age, or lawful status in any program, housing, or employment decision. Reasonable accommodations will be provided for qualified persons.

Violation constitutes grounds for removal or termination.

#### **3.2 Public Benefit & Government Collaboration**

The Foundation may enter contracts or cooperative agreements with federal, state, tribal, or municipal agencies to provide housing, crisis-prevention, or family-stability services that lessen the burdens of government, consistent with its charitable status.

#### **3.3 International Collaboration**

The Foundation may cooperate with foreign charitable organizations that share its mission, provided such activities further U.S. charitable purposes and comply with all federal regulations on international grantmaking.

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## **ARTICLE IV**

### **BOARD OF DIRECTORS**

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#### **4.1 Authority**

The Board of Directors governs the Foundation and ensures alignment with its charitable purpose.

#### **4.2 Composition & Size**

Minimum of three (3) Directors; preferred between five (5) and eleven (11). A majority shall be independent and unrelated. Diversity in lived experience and professional expertise is encouraged.

#### **4.3 Qualifications**

Directors should have background or experience as a parent, guardian, sibling, or professional within disability, housing, social-work, re-entry, or community fields.

#### **4.4 Terms & Rotation**

Directors serve three-year terms with staggered rotation so that no more than one-third expire each year. Re-election is permitted once; further extension requires a two-thirds vote of disinterested Directors.

#### **4.5 Duties of Care, Loyalty, and Obedience**

Directors shall act in good faith, with ordinary prudence, and in the best interest of the Foundation, ensuring compliance with law and mission.

#### **4.6 Meetings & Quorum**

The Board meets at least quarterly; quorum is a majority of Directors in office. Electronic attendance counts toward quorum.

#### **4.7 Voting & Decisions**

Each Director has one vote. No proxy voting. Simple majority governs unless otherwise specified.

#### 4.8 Removal & Vacancies

Directors may be removed for cause by majority of disinterested Directors after notice and opportunity to respond. Vacancies are filled by Board vote.

#### 4.9 Compensation & Expenses

Directors serve without salary but may be reimbursed for reasonable documented expenses. No Director may vote on their own compensation.

#### 4.10 Annual Evaluation

The Board conducts an annual self-assessment and ethics review.

#### 4.11 Board Code of Conduct

Each Director shall annually reaffirm the Foundation's Code of Ethics, Conflict-of-Interest, and Confidentiality policies, and complete safeguarding and governance training.

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## **ARTICLE V**

### **OFFICERS & LEADERSHIP STRUCTURE**

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#### **5.1 Officers**

The officers are: Chair/President, Secretary, Treasurer, and Executive Director.

The same person may hold multiple offices until expanded staffing is feasible.

#### **5.2 Chair / President**

Presides at meetings, sets agendas, ensures strategic alignment, and represents the Foundation publicly.

#### **5.3 Secretary**

Maintains minutes, corporate records, and notice of meetings; responsible for document retention and archival compliance.

#### **5.4 Treasurer**

Oversees finances, reporting, and budgets, ensuring dual authorization for disbursements exceeding \$500.

#### **5.5 Executive Director**

Serves as chief executive officer responsible for daily operations, staff management, compliance, and program execution.

Compensation must be reasonable, approved by disinterested Directors, and based on comparability data.

#### **5.6 Founder Protection Clause**

If the Executive Director is the Founder, removal without cause requires a two-thirds vote of disinterested Directors and a written statement of reasoning to ensure continuity and mission integrity.

#### **5.7 Succession Matrix**

The Board maintains a succession plan for all key roles, reviewed annually.



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## **ARTICLE VI**

### **MEETINGS & PROCEDURES**

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#### **6.1 Annual Meeting**

Held each calendar year for election of officers, budget approval, and strategic planning.

#### **6.2 Regular Meetings**

At least quarterly or as the Board determines. Agenda and materials sent at least seven (7) days in advance.

#### **6.3 Special Meetings**

May be called by the Chair, Executive Director, or two Directors with twenty-four (24) hours' notice.

#### **6.4 Remote Participation**

Electronic attendance via secure video or teleconference is allowed.

#### **6.5 Quorum and Voting**

Quorum equals majority of Directors in office. Decisions by simple majority of those present.

#### **6.6 Minutes & Recordkeeping**

The Secretary shall record minutes and file them within seven (7) days; minutes serve as official records.

#### **6.7 Psychological Safety Clause**

Each meeting begins with a “safe-to-speak” moment to encourage open dialogue and respectful disagreement.

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## **ARTICLE VII**

### **COMMITTEES & ADVISORY STRUCTURE**

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#### **7.1 Standing Committees**

- Finance & Audit
- Programs & Quality
- Governance & Nominations
- Compliance & Safeguarding

#### **7.2 Ad Hoc Committees**

May be created by Board resolution for specific projects or reviews.

#### **7.3 Safeguarding & Ethics Committee**

Independent committee ensuring child and vulnerable-adult protection, reviewing incidents and training records.

#### **7.4 Advisory Board / Volunteers**

The Board may appoint non-voting Advisors or Volunteers providing expertise and community perspective.

All Advisors must sign confidentiality and safeguarding agreements.

#### **7.5 Youth Advisor & Sibling Director Succession**

Ashley Kokshoorn serves as Youth Advisor until age eighteen (18) with voice but no vote; eligible as Sibling Director upon majority.

#### **7.6 Safeguarding Oversight Subcommittee**

A subcommittee of at least two Directors and one external safeguarding professional shall review incident reports and training records quarterly and report to the Board.

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## **ARTICLE VIII**

### **SAFEGUARDING & RISK MANAGEMENT**

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#### **8.1 Safeguarding Principles**

The Foundation maintains a zero-tolerance policy for abuse, neglect, or harassment. All participants are mandatory reporters of suspected abuse or safety threats.

#### **8.2 Background Checks**

Required for all staff, contractors, or volunteers with direct contact with children or vulnerable persons. Results are maintained confidentially per privacy law.

#### **8.3 Incident & Near-Miss Register**

Every incident or near-miss must be documented, reviewed, and analyzed for preventive action. The Safeguarding Committee shall review all reports within thirty (30) days.

#### **8.4 Safeguarding Override Clause**

Safety and crisis prevention override any operational convenience. Any activity posing risk shall be suspended pending review.

#### **8.5 Annual Risk Assessment**

The Safeguarding Committee conducts an annual risk audit, including fire, environmental, financial, data, and reputational safety. The report is presented to the full Board.

#### **8.6 Insurance & Indemnification**

The Foundation shall maintain adequate general liability and Directors & Officers (D&O) insurance; Directors acting in good faith are indemnified to the fullest extent permitted by law.

#### **8.7 Data Protection & Privacy**

The Foundation complies with HIPAA and GDPR-equivalent standards. All records are stored securely, encrypted where feasible, and accessible only to authorized persons.

#### 8.8 Crisis Communication Protocol

The Executive Director shall maintain an approved communication plan for critical incidents with designated spokespersons only.

#### 8.9 Vendor & Partner Vetting

All service partners, vendors, and contractors shall undergo ethical and safeguarding screening prior to engagement.

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## **ARTICLE IX ETHICS & INCLUSION**

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### **9.1 Code of Ethics**

All Directors, staff, and volunteers must uphold the Code of Ethics affirming honesty, respect, and the protection of vulnerable individuals.

### **9.2 Diversity & Belonging**

The Foundation promotes representation of diverse genders, cultures, and abilities across leadership, staff, and program participants.

### **9.3 Restorative Practice Policy**

Internal conflicts shall be addressed first through restorative dialogue and mediation before disciplinary action.

### **9.4 Annual Ethics Report**

The Ethics & Safeguarding Committee shall produce an annual Ethics & Culture Report summarizing well-being, complaints, and organizational culture indicators.

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## **ARTICLE X**

### **CRISIS PREVENTION & RAPID RESPONSE**

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#### **10.1 Purpose**

To stabilize families and prevent forced out-of-home placements or institutionalization due to crisis, caregiver exhaustion, or poverty.

#### **10.2 Crisis-Response Structure**

- 24/7 on-call coordination line;
- Emergency respite network;
- Immediate family outreach within twenty-four (24) hours;
- Linkage to community supports and follow-up aftercare.

#### **10.3 Activation & Oversight**

Crisis activation must be documented and reviewed by the Safeguarding Committee within seven (7) days.

#### **10.4 Data & Reporting**

All crisis interventions are logged, anonymized, and analyzed quarterly for trend review and policy improvement.

#### **10.5 Collaboration with Agencies**

The Foundation may collaborate with child-welfare, disability, or housing agencies to provide preventive support consistent with privacy and parental rights law.

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## **ARTICLE XI PROGRAMS & SERVICES**

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### **11.1 Scope**

The Foundation may design, operate, or partner in programs that advance its charitable mission, including:

- inclusive housing and lifelong care environments;
- autism, disability, and neurodevelopmental support;
- caregiver training and respite;
- guardianship and legal-planning education;
- re-entry and community integration programs;
- workforce training and supported employment.

### **11.2 Standards of Practice**

All programs must comply with safeguarding, accessibility, and financial-integrity policies approved by the Board.

### **11.3 Monitoring & Evaluation**

Each program includes measurable outcomes reviewed annually by the Programs & Quality Committee.

### **11.4 Publication & Education**

The Foundation may publish research, guides, or training materials promoting family-centered care and inclusion.

### **11.5 Workforce Development & Employment Inclusion**

The Foundation may establish training, apprenticeship, and employment initiatives for individuals with limited access to the labor market, including youth without diplomas, caregivers returning to work, and persons with barriers to employment.

All such activities shall remain charitable in nature, and any proceeds shall be reinvested to advance the Foundation's mission of stability, inclusion, and self-reliance.

#### 11.6 Research & Advocacy

The Foundation may conduct or commission research, issue policy papers, or engage in nonpartisan advocacy to improve public understanding of family stability, inclusion, and sustainable care systems.

#### 11.7 Tribal & Community Partnerships

The Foundation recognizes and respects sovereign tribal nations and may enter cooperative agreements with tribal governments or organizations to advance inclusive housing, employment, and family support consistent with cultural values and U.S. law.



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## **ARTICLE XII HOUSING & STABILITY**

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### **12.1 Authority**

The Foundation may own, lease, or develop property consistent with its mission of inclusive and sustainable housing for individuals with lifelong care needs and their families.

### **12.2 Inclusive Housing Model**

Properties shall reflect universal design, accessibility, and energy-neutral sustainability, consistent with ADA and green-building standards.

### **12.3 Family Co-Residency**

Where appropriate, parents or guardians may reside on the same property in adjacent or connected units to preserve family unity while maintaining safety and autonomy.

### **12.4 Tenant Rights**

Residents are protected under the Fair Housing Act and applicable state landlord-tenant law. Written agreements shall define rights, responsibilities, and grievance procedures.

### **12.5 Subsidiary Entities**

Housing or care operations may be managed through wholly-owned limited-liability subsidiaries, provided that all net earnings are used exclusively for the Foundation's charitable purposes and subject to annual Board audit.

### **12.6 Maintenance & Safety**

The Foundation shall maintain inspection schedules, accessible pathways, lighting, and emergency-preparedness plans for all facilities.

### **12.7 Environmental Stewardship**

All housing developments must integrate ecological design, renewable energy, waste reduction, and natural sensory environments supporting community well-being.

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## **ARTICLE XIII**

### **FAMILY & CAREGIVER SUPPORT**

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#### **13.1 Scope of Services**

Includes peer groups, respite care, caregiver training, wellness initiatives, and navigation assistance to help families manage lifelong care responsibilities.

#### **13.2 Sibling Engagement**

Programs shall recognize the lifelong role of siblings and encourage mentorship, leadership, and participation in planning and community activities.

#### **13.3 Confidentiality & Dignity**

Personal stories, photographs, or recordings used for outreach or education require written informed consent from the individual or guardian.

#### **13.4 Family-Legacy & Future-Planning Services**

The Foundation may offer structured guidance on guardianship, special-needs trusts, and legal future-planning to ensure the continuity of care for dependent children and adults after parental incapacity or death.

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## **ARTICLE XIV**

### **RE-ENTRY & SECOND-CHANCE PROGRAMS**

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#### **14.1 Eligibility**

Limited to individuals with non-violent, non-sexual misdemeanor convictions who demonstrate rehabilitation and a commitment to community service.

#### **14.2 Screening & Approval**

Participation requires background verification, written approval by the Safeguarding Committee, and a signed risk-management plan.

#### **14.3 Supervision & Training**

Re-entry participants shall remain under active case management and, where applicable, external parole or probation oversight. Participants receive vocational and life-skills training consistent with Foundation standards.

#### **14.4 Placement Restrictions**

No participant shall be placed in child-facing or vulnerable-person environments without explicit Board approval and supervision safeguards.

#### **14.5 Termination**

Any breach of safety protocol or ethical standards results in immediate suspension pending investigation.

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**ARTICLE XV**  
**FINANCES & FISCAL CONTROLS**

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**15.1 Fiscal Year**

The fiscal year shall coincide with the calendar year.

**15.2 Budget & Reporting**

An annual budget shall be approved by the Board prior to the fiscal year start. Monthly financial statements are reviewed by the Finance & Audit Committee.

**15.3 Dual Authorization**

No disbursement above five hundred dollars (US \$500) shall be made without two authorized signatures, one of which must be a Board Officer.

**15.4 Audit & Review**

An independent Certified Public Accountant (CPA) shall perform an annual review or audit; results presented to the Board and summarized publicly.

**15.5 Document Retention**

Financial and legal records shall be retained for not less than seven (7) years and destroyed only under the Document-Retention Policy with audit trail.

**15.6 Donor Transparency**

Written acknowledgment shall be provided for all donations. Annual financial summaries shall be publicly released through the Transparency Cycle.

**15.7 Gift Acceptance**

Only gifts consistent with the Foundation's mission and ethical standards may be accepted; any conditional gifts must receive prior Board approval.

### 15.8 Investment Oversight

All reserves or endowment funds must be invested prudently in accordance with the Uniform Prudent Management of Institutional Funds Act (UPMIFA) and reported quarterly to the Board.

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**ARTICLE XVI**  
**EXECUTIVE DIRECTOR & MANAGEMENT AUTHORITY**

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**16.1 Position**

The Executive Director (ED) serves as the chief executive, accountable to the Board for overall administration and program performance.

**16.2 Responsibilities**

Implements Board policy, supervises staff, manages compliance, fundraising, communications, and strategic execution.

**16.3 Reasonable Compensation**

Salary and benefits must be based on comparability data, approved by disinterested Directors, and documented in the minutes.

**16.4 Founder Protection Clause**

If the Executive Director is the Founder, removal without cause requires a two-thirds ( $\frac{2}{3}$ ) vote of disinterested Directors and a written rationale.

**16.5 Advisory Continuity**

Upon resignation or incapacity, the Founder may serve as unpaid Advisor for up to twenty-four (24) months to ensure transition and mission fidelity.

**16.6 Evaluation & Succession Matrix**

The Board shall annually evaluate the Executive Director and review succession plans for key management positions.

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**ARTICLE XVII**  
**INDEMNIFICATION & LIABILITY**

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**17.1 Indemnification**

To the fullest extent permitted by Kansas law, the Foundation shall indemnify and hold harmless any Director, Officer, employee, or agent who acts in good faith and within the scope of assigned duties.

**17.2 Limitations**

Indemnification does not extend to acts of gross negligence, willful misconduct, or knowing violation of law.

**17.3 Insurance**

The Foundation shall maintain Directors & Officers (D&O) insurance and general liability coverage adequate for all operations.

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**ARTICLE XVIII**  
**DOCUMENTS, RECORDS & TRANSPARENCY**

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**18.1 Record Keeping**

The Secretary ensures accurate minutes, policies, and official records. Records may be electronic if backed-up and secured.

**18.2 Public Disclosure**

IRS Form 990, applicable formation documents (if any), and these Bylaws shall be available to the public upon request or posted on the Foundation's website.

**18.3 Data Protection**

Personal information is stored and processed under the Privacy and Data Policy and HIPAA / GDPR principles.

**18.4 Digital Audit Trail**

All major decisions and official documents receive unique identifiers to ensure traceability and accountability.

**18.5 Annual Transparency Cycle**

Each fiscal year concludes with publication of an Annual Report summarizing governance, program impact, and financial outcomes.



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## **ARTICLE XIX AMENDMENTS**

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### **19.1 Authority**

These Bylaws may be amended by majority vote of the Board of Directors.

### **19.2 Supermajority Requirement**

Any amendment affecting the mission, purpose, or Founder Protection Clause requires a two-thirds ( $\frac{2}{3}$ ) vote of disinterested Directors.

### **19.3 Review Cycle**

A full legal and ethical review shall occur at least once every seven (7) years as part of the Cross-Check Audit.

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## **ARTICLE XX DISSOLUTION**

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### **20.1 Asset Distribution**

Upon dissolution, assets shall be distributed for one or more exempt purposes under Section 501(c)(3) of the Internal Revenue Code, with preference to organizations advancing disability inclusion and family stability within Kansas or Oklahoma.

### **20.2 Prohibition**

No assets may revert to any private individual or insider.

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**ARTICLE XXI**  
**CERTIFICATION & EFFECTIVE DATE**

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**21.1 Certification**

These Bylaws constitute the complete and official governing instrument of Mea Vota Foundation, and supersede all prior drafts.

**21.2 Effective Date**

Adopted by Board Resolution on August 24, 2025.

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**ARTICLE XXII**  
**GOVERNING LAW**

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**22.1 Applicable Law**

These Bylaws shall be construed under the laws of the State of Kansas and, for operations conducted in other states, in accordance with federal law and the respective state nonprofit statutes.

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## **APPENDIX A**

### **BOARD POLICY REFERENCE**

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The following Board-approved policies are incorporated by reference:

1. Conflict of Interest Policy
2. Whistleblower & Anti-Retaliation Policy
3. Safeguarding & Background Checks Policy
4. Fiscal Controls & Expense Approval Policy
5. Document Retention & Destruction Policy
6. Donor & Gift Acceptance Policy
7. Insurance & Risk Management Policy
8. Procurement & Vendor Integrity Policy
9. Transparency & Public Disclosure Policy
10. Housing & Tenant Rights Policy
11. Employment & Volunteer Policy
12. Equal Opportunity & Non-Discrimination Policy
13. Environmental & Sustainability Policy
14. Legal & Guardianship Planning Policy
15. Communications & Brand Policy
16. Annual Policy Review Schedule
17. Grant & Partnership Policy
18. Annual Board Calendar
19. Data Security & Privacy Addendum
20. Environmental Sustainability Statement
21. Endowment & Reserve Policy

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## **APPENDIX B**

### **ENHANCED SAFETY ADDENDUM 2025**

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#### **B.1 Purpose**

To operationalize the five-layer safety model — Legal, Governance, Operational, Psychological, and Systemic — through continuous safeguards.

#### **B.2 Core Enhancements**

- **Data & Privacy Compliance:** mandatory GDPR / HIPAA alignment and breach-response plan.
- **Annual Legal Compliance Review:** independent legal or CPA audit each year.
- **Term-Staggering:** Board rotation ensuring continuity.
- **Succession Matrix:** maintained for all key roles.
- **Incident & Near-Miss Register:** required across all programs.
- **Vendor Vetting Checklist:** ensuring ethical suppliers.
- **Crisis-Override Protocol:** Board-authorized emergency powers valid 72 hours, post-review required.
- **Restorative Practice Charter:** every meeting includes safe-to-speak moment; conflicts resolved restoratively.
- **Diversity Mentorship Program:** pair junior members with senior mentors.
- **Digital Audit Trail & Transparency Hub:** unique IDs for key decisions; public documents online.
- **Cross-Check 7-Year Audit:** comprehensive policy and ethics review every seven years.

#### **B.3 Implementation**

The Executive Director coordinates compliance; committees monitor respective domains. Findings feed into the annual Ethics & Culture Report and Transparency Cycle.

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## **APPENDIX C**

### **UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS ALIGNMENT**

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#### **C.1 Purpose**

To demonstrate that the Foundation's programs advance the UN 2030 Agenda for Sustainable Development.

#### **C.2 Direct Alignment (Core Impact)**

The Foundation directly contributes to the following SDGs:

1 – No Poverty, 3 – Good Health and Well-Being, 5 – Gender Equality  
8 – Decent Work and Economic Growth, 10 – Reduced Inequalities,  
11 – Sustainable Cities and Communities, 16 – Peace, Justice and  
Strong Institutions, 17 – Partnerships for the Goals.

#### **C.3 Strategic Alignment (Secondary Reach)**

Through integrated operations, the Foundation indirectly supports SDGs 2, 4, 6, 7, 9, 12–15 by advancing food security, education, clean energy, sustainable production, and biodiversity within its housing and community programs.

#### **C.4 Integrated Strategic Note**

Mea Vota's systems-based model addresses poverty, inclusion, and housing stability (SDG 1–11) while simultaneously influencing health, education, climate resilience, and institutional trust (SDG 2–17). Each operational layer — governance, housing, workforce, and legacy planning — links social welfare with environmental and ethical sustainability.

#### **C.5 Implementation**

SDG alignment is reviewed annually during the Transparency & Impact Cycle.

Indicators (families stabilized, jobs created, energy efficiency, partnerships) are mapped to SDG sub-targets and published in the Annual Impact Report.

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## **APPENDIX D**

### **BENEFIT GOVERNANCE & B IMPACT ALIGNMENT**

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#### **D.1 Purpose**

To align the Foundation's governance, environmental, and social-accountability standards with the voluntary B Impact Assessment Framework.

#### **D.2 Framework**

The five impact domains are: Governance, Workers, Community, Environment, and Beneficiaries. The Foundation voluntarily applies these principles as an ethical benchmark for transparency, sustainability, and continuous improvement.

#### **D.3 Voluntary Alignment Clause**

This alignment is voluntary and does not alter the Foundation's 501(c)(3) charitable status or legal structure. Its purpose is to strengthen the Foundation's eligibility for collaborative partnerships and funding from philanthropic, governmental, and sustainability-oriented sources.

#### **D.4 Governance Practice**

The Board may appoint an Impact Officer or committee to complete an annual B Impact self-assessment and integrate results into the Annual Impact Report.

#### **D.5 Strategic Note**

By linking social mission with environmental and ethical governance, Mea Vota Foundation becomes eligible for impact-based funding across philanthropic, public, and ESG domains while maintaining full nonprofit integrity.





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## ADOPTION PAGE & CERTIFICATION

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Adopted and approved by resolution of the Board of Directors of Mea Vota Foundation.

Date of Adoption: August 24, 2025

Place: Wichita, Kansas, Solo Board Meeting

Chair / President | Secretary | Treasurer | Executive Director

A handwritten signature in black ink, appearing to read "N. Kokshoorn", with a large, stylized initial "N" and a circular flourish at the end.

Nancy Kokshoorn

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## CERTIFICATION

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I, the undersigned Secretary of Mea Vota Foundation, hereby certify that the foregoing Bylaws were duly adopted and remain in full force and effect.

A handwritten signature in black ink, appearing to read "N. Kokshoorn", with a large, stylized initial "N" and a cursive "Kokshoorn" following it.

Date: 8/24/2025

Name: Nancy Kokshoorn

Title: Chair / President | Secretary | Treasurer | Executive Director

(End of Bylaws – August 2025)

# **BOARD RESOLUTION OF ADOPTION OF MEA VOTA FOUNDATION**

(Adopted August 24, 2025 – Wichita, Kansas)

WHEREAS, the undersigned, being the duly appointed and acting Board of Directors of Mea Vota Foundation, have reviewed and approved the full and final version of the Bylaws of Mea Vota Foundation, which establish the governance, operational, and ethical framework of the Foundation;

WHEREAS, these Bylaws define the Foundation's mission to safeguard families raising children and adults with lifelong intensive-care needs, and to ensure stability, inclusion, and long-term trust across all programs and partnerships;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby adopts and ratifies the Bylaws of Mea Vota Foundation as the official governing document of the organization, effective August 24, 2025;

BE IT FURTHER RESOLVED that the Secretary of the Foundation is hereby instructed to retain a signed copy of these Bylaws in the official corporate records and to provide copies to all current and future Directors and Officers;

BE IT FURTHER RESOLVED that any prior versions or drafts of the Bylaws are hereby superseded in their entirety.

## **CERTIFICATION OF ADOPTION**

I, the undersigned Secretary of Mea Vota Foundation, hereby certify that the foregoing resolution was duly adopted by the Board of Directors of Mea Vota Foundation on August 24, 2025, and that the same is now in full force and effect.

A handwritten signature in black ink, appearing to read "N Kokshoorn", with a stylized, cursive flourish at the end.

Name: Nancy Kokshoorn

Title: Chair / President | Secretary | Treasurer | Executive Director

Date: August 24, 2025

Location: Wichita, Kansas

**SECRETARY'S FILING STATEMENT**  
**Mea Vota Foundation – Corporate Records**

I, the undersigned, hereby confirm that the duly executed *Bylaws of Mea Vota Foundation* and accompanying *Board Resolution of Adoption* have been filed in the official corporate records of the Foundation on this date, and will remain available for inspection as required by law.

A handwritten signature in black ink, appearing to read "N Kokshoorn". The signature is stylized with a large, looped initial "N" and a cursive "Kokshoorn".

Filed by:

Nancy Kokshoorn

Chair / President | Secretary | Treasurer | Executive Director

Date: August 24, 2025

Location: Wichita, Kansas